

Confluence Gallery Art Submission Guidelines

Thank you for considering Confluence Gallery & Art Center to represent your artwork in our many quality and engaging exhibits.

1. **Read the Call to Artists thoroughly.** Most of your questions will be answered there.
2. **Adhere to the deadlines.** These are put in place for a reason. Your job as a contributing and professional artist is to adhere to the deadlines and show requirements. Exhibit Coordinators and Curators have the right to refuse work if it does not follow the guidelines or deadlines set out in the Call to Artists.
3. **Return the Intent To Submit form** to the Exhibit Coordinator listed on the Call to Artists. Include by the deadline with all the information requested including sample images of your current work or a link to your website. See the call to art for your Intent to Submit form link.
4. **Images:** We require 300 dpi images of your work in order to use them for print and web marketing. Check your camera for settings and make sure it is set to high resolution of 300 dpi or better. Consult your camera manual for details.
5. **Works:** must be ready to hang with hanging hardware already installed on the piece. Frames are not necessary as long as the edges are finished. Frames must be of quality and in good repair. Scratches and dents (unless intentional) detract from the work and may make work appear amateurish. Note: works that are not ready to hang may not be hung in the exhibit.
6. **Work Identification:** Sign and title the work on the back or attach a business card with title. We cannot guess whose work it is, nor can we guess the titles of the pieces, particularly when more than one piece is exhibited.
7. **Shipping:** postage and shipping charges are the responsibility of the artist. See Call for art for our Shipping Procedures form link.
8. **Ways to Return Work:**
 - a. You may include a return label with the work.
 - b. You may pay by phone with credit card when our office contacts you with shipping charges.
 - c. You may request that we contact you with the weight and dimensions and you then arrange and pay for pick up with the carrier of your choice.

Any further questions that are not answered on the [Call to Artists](#), the [Shipping Procedures](#), or the above Submission Guidelines, please contact our Executive Director Salyna Gracie or the exhibit coordinator listed on the Call to Artists.