



## Gift Shop Consignment Contract

Confluence Gallery & Art Center is a non-profit arts organization in compliance with Washington State and Federal 501(c) (3) statutes. We rely on commissions and donations as the primary means of meeting our expenses. This agreement is valid for one year from the date signed.

- 1) Art is accepted on consignment, with Confluence retaining 40% (35% for members) of the retail sales price as its commission, with 60% (65% for members) going to the artist for all artwork purchased directly from Confluence or ordered through Confluence.
- 2) Accepted artwork must be crafted by the artist submitting the work and will be displayed in the gift shop or stored as back stock.
- 3) Confluence will maintain responsibility for receiving payment and collecting and remitting state sales tax. The costs of shipping artwork will be borne by the purchaser, if sold, and by the artist if unsold.
- 4) Artists are paid in the month following the sale of their work.
- 5) Artists are responsible for delivering and picking up their work on dates established by their exhibit curator and must keep addresses and telephone numbers current in our records. Artists are requested to submit an up-to-date biography and/or artist's statement before showing work at Confluence. Artists must complete an Inventory Sheet of their work at Confluence, and keep a personal copy. Work left at Confluence for longer than one month after being contacted by the gallery for pickup may become the property of Confluence unless an extension is requested from the artist and granted by Confluence.
- 6) Artwork at Confluence is insured against fire, breakage, theft and loss. HOWEVER, it is the artists' responsibility to keep their own copy of their inventory list, up-dated on a monthly basis. Any insurance claims must be proven, and if Confluence internal records are destroyed, the proof of the claim can only be the artist's own records.

### **Addendum:**

I enter into this agreement with Confluence Gallery & Art Center. I certify I have crafted the work I submit to be displayed on consignment.

I am a current member of Confluence. YES NO

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Tele: \_\_\_\_\_ Website: \_\_\_\_\_

Representative of the Confluence Gallery: \_\_\_\_\_ Date: \_\_\_\_\_

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